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**EMERGENCY ORDER NO. 6**

In light of the COVID-19 public health emergency, the state of emergency declaration issued by Governor John Bel Edwards on March 13, 2020, the Stay at Home Order issued March 22, 2020, the extension of that Order to April 30, 2020 and the further extension of that Order until May 15, 2020; the Orders issued by the Louisiana Supreme Court on March 16, March 20, March 23, 2020, April 6, 2020 and April 22, 2020, and the guidelines set forth by the Center for Disease Control and Cyber and Infrastructure Security Agency, the Court issues the following Order for Carencro City Court:

1. Any and all arraignments and appearances set for March 19, 2020 and April 16, 2020 and May 14, 2020 are hereby continued and **rescheduled to May 21, 2020** as follows:

A. **March 19, 2020**: All those who are under Summons to appear on March 19, 2020 must now appear on May 21, 2020, **at 3:00 o'clock pm at the Carencro Community Center** unless advised otherwise by the Clerk;

B. **April 16, 2020**: All those who are under Summons to appear on April 16, 2020 must now appear on May 21, 2020, **at 5:00 o'clock pm at the Carencro Community Center** unless advised otherwise by the Clerk;

C. **May 14, 2020**: All those who are under Summons to appear on May 14, 2020, must now appear on May 21, 2020, **at 6:00 o'clock pm at the Carencro Community Center** unless advised otherwise by the Clerk;

D. The Carencro Community Center is located at **5115 North University Avenue**, Carencro, LA 70520;

E. The court will be employing the CDC safe guidelines for all attendees. Please be patient as you may be asked to line up 6 feet apart in a waiting area and allowed into the court area in groups of 10 or less.

2. All court dates after May 21, 2020 remain intact.


3. A Summons will be issued to all defendants for the new date. You may receive the new Summons by mail or you may be contacted by the Clerk by telephone, advising of the new court date. It is the defendant's responsibility to ensure that the court has your current address and contact information. If your address has changed, you must provide your new address and contact information to the Clerk. You must include your full name as it appears on your ticket or old Summons, your Case/Citation number and your new address including city, state and zip code. You can provide any new contact information to the Clerk by phone at 337-896-6132, by fax at 337-896-1937 or email at [info@carencropd.com](mailto:info@carencropd.com).

4. If you were scheduled for court in March or April or on May 14, 2020 and are not contacted by the Clerk about the new date of May 21, 2020, or have any other question about whether or not you should appear, please call the Clerk of Court at 337-896-6132.

5. **Payment Without Appearance:** Most traffic tickets can be paid online by credit card (processing fee applies) by using the Court's website at: <https://carencropd.com/court/>. Traffic and criminal fines can also be paid by mail with a money order, (do not send cash or personal check) payable to City of Carencro and mailed to Carencro City Court c/o Carencro Police Department, 110 Centennial Drive, Carencro, Louisiana 70520. If your ticket is court mandatory, you will not be able to pay it online. Those matters will be addressed by the Court.

This Order shall remain in effect until further Order of this Court.

BY ORDER OF THE COURT this 29<sup>th</sup> DAY OF APRIL, 2020.

  
D.C. PANAGIOTIS  
MAGISTRATE JUDGE